

Timothy R. Graves

1981 Decatur Avenue * Wheeling, West Virginia 26003
Home Telephone: 304-242-3209 Office Telephone: 304-907-0202
E-Mail: timgraves@trainingwheels4ece.com or timgraves@tw4ece.com
Web Site: www.trainingwheels4ece.com

Education

Southern Illinois University, Edwardsville, IL
M.S.Ed. Early Childhood Education (1988)

Illinois State University, Normal, IL
B.S.Ed. Early Childhood Education (1981)

Employment

Training Wheels for Early Childhood Education

Wheeling, West Virginia
www.trainingwheels4ece.com
8/97 to present

Training Wheels for Early Childhood Education, a consulting business, works to increase the knowledge base and practical skills of parents, educators, and other concerned adults as a way of improving the lives of all young children.

Consultant/Trainer Consultations with early childhood programs, presentations to early childhood educators, parents, web site featuring "Tim's Talk" articles for parents and educators, function as a resource to parents and educators via e-mail upon request. Additional services include website development and maintenance and a newsletter service.

Jefferson Community College

Steubenville, Ohio
<http://www.jcc.edu>
8/05 to present

Jefferson Community College is a small community college serving Jefferson County and the surrounding areas of Ohio and West Virginia.

Adjunct Instructor Teach early childhood courses including:

- Wellness & Safety in Early Childhood
- Society, Family, & Diversity in Early Childhood Education
- Integrating Math & Science in Early Childhood Curriculum
- Administration of Childcare Programs

Alliance for Infants & Toddlers

Pittsburgh, Pennsylvania
<http://www.afit.org>
6/04 to 5/05

The Alliance for Infants and Toddlers is the entry point to the early intervention system in Allegheny county and provides service coordination for families whose children are eligible for early intervention services from birth to their third birthday.

Service Coordinator Provide home-based, family-centered support to families of children with developmental delays to assure that they receive the early intervention services needed for their child.

Hudson Valley Community College

Troy, New York
<http://www.hvcc.edu/>
8/95 to 8/04

Hudson Valley Community College, part of the State University of New York system, is the largest community college in the Capital District of New York State. Hudson Valley serves nearly 10,000 students. The Teacher Preparation Department typically enrolls one hundred fifty new students each fall.

Assistant Professor, Teacher Preparation Department (tenure approved 10/03 effective 8/04)
Instructor, Teacher Preparation/Early Childhood Department 8/99-8/04 16 to 26 credits per semester plus summer. Six to nine credits of each semester load Distance Education since 8/02.

Academic Advisor, Teacher Preparation/Early Childhood Department 1/99-present Advise students upon enrollment and throughout their time in the program, serving as a resource to ensure student success (1/99-8/04)

Adjunct Instructor, Early Childhood Department 8/95-8/99 8/95-7/97 3 to 5 credit hours per semester, 8/97-5/99 11 credit hours per semester plus summer

Teach the following courses in early childhood education as an adjunct and/or full-time faculty member.

- Child Development
- Foundations of Early Childhood Education
- Creative Activities for Young Children I
- Developmentally Appropriate Practices for Infants and Toddlers
- Guidance of Young Children
- Techniques of Teaching Through Play: Math, Science, and Social Studies for Young Children
- Creative Activities for Young Children II
- Introduction to the Administration of Early Childhood Programs
- Appropriate Curriculum Practices for Young Children
- Educational Theory and Practice in the Early Childhood Setting

Special Accomplishments and Strengths

- Developed distance education versions of two classes.
- Web-enhanced all courses taught since Fall 2002.
- Developed "Professor Tim's Web Site for Students" to provide resources for students.
- Developed Early Childhood Department Web Site and moderator of departmental listservs.
- Developed Teacher Preparation Department "Big Course" one-stop student resource area using Blackboard system.
- Strong team player
- Curriculum Subcommittee Chair for Program Review
- President's Advising Task Force (2002-2003).
- Search committee for the shared academic advisor for Liberal Arts, Business, and Teacher Preparation Departments.

Community College of Vermont

Bennington, Vermont
<http://www.ccv.vsc.edu/>
9/95 to 5/99

The Community College of Vermont owns no property. By design CCV rents space in communities and employ a part-time faculty to flexibly meet the needs of students.

Part-time, Periodic Instructor Teach early childhood courses including:

- Infant-Toddler Development
- Fostering Creativity in Young Children
- Methods and Materials in Early Childhood
- Early Childhood Care & Education: Birth to Five

Evaluator for Challenge Courses Serve as evaluator to students who challenge courses upon request.

Southwestern Vermont Medical Center

Bennington, Vermont

<http://www.svhealthcare.org>

10/94 to 7/97

The Learning Tree Child Care programs are the on-site child care and early education services of the Southwestern Vermont Medical Center. The Childcare Director was a department manager of the hospital.

Childcare Director Administer medical system's employee child care program for infants through school-age children at multiple sites including budgetary development and oversight, staff management, parent relations, and program development

Special Accomplishments

- Increased staff participation in the larger early childhood community
- Initiated the NAEYC Accreditation Self-Study process
- Expanded school-age programming adding two program sites.
- Improved relations between staff, parents, and hospital administration
- Worked effectively with larger health system community

Stella Maris Child Center

St. Louis, Missouri

<http://www.stellamariscc.org/>

9/89 to 7/94

Stella Maris Child Center, a United Way agency, serves families in an urban area of St. Louis. The primary program is full-time child care for families from a variety of socioeconomic backgrounds. Additional programs included the Parents As Teachers program, an internationally recognized model of family education, and a small program for teenage parents.

Executive Director (1/90-7/94) Administer all aspects of a United Way child care center serving a multicultural population of 132 children ranging in age from six weeks to ten years and their families.

Program Director (9/89-12/89) Hire and supervise all staff, staff training and development, parent programs, curriculum development, participate in all aspects of administration in consultation with Executive Director.

Special Accomplishments

- Initiated and completed the AEYC-MO Accreditation process which mirrors NAEYC accreditation.
- Reduced the inherited deficit by 50% (approximately \$30,000) while improving program services.
- Reduced staff turnover from over 100% to 18% including part-time employees.
- Refurbished physical plant with support from Board of Directors.
- Racially integrated Board of Directors.

St. Louis Community College

Forest Park Campus
St. Louis, Missouri
www.stlcc.cc.mo.us/fp
9/93 to 7/94

The St. Louis Community College serves a large metropolitan area through multiple sites, urban and suburban.

Part-time Instructor Teach early childhood courses including:

- Infant-Toddler Development
- Music and Movement for Young Children.

Child Development Associate (CDA) Mentor Observe students in field placements, evaluate portfolios and assess competency

Clayton Child Center

St. Louis, Missouri
<http://www.claytonchildcenter.org/>
6/86 to 8/89

The Clayton Child Center is a large, multi-site, suburban children's program primarily serving professional families.

Parents As Teachers Coordinator (8/88-8/89) Oversee Parents As Teachers program at center.

Teacher (6/86-8/89) Provide group care of infants and toddlers in developmental program, parent programming, and supervise assistants.

Stella Maris Child Center

St. Louis, Missouri
<http://www.stellamariscc.org/>
7/83 to 5/86

Developmental Coordinator (9/85-5/86) Supervise Infant-Toddler and Twos programs, center staff scheduling, supervise entire center in Director's absence.

Lead Teacher (7/83-8/85) Supervise Infant-Toddler program.

Special Accomplishments

- Opened one of the earliest infant & toddler child care rooms in St. Louis with Program Director
- Helped to build and expand the infant/toddler/twos programs

Missouri Easter Seal Society

Cape Girardeau, Missouri
<http://mo.easter-seals.org>
5/81 to 6/83

The Infant-Stimulation Program of the Missouri Easter Seal Society in the rural southeast part of Missouri served developmentally disabled and delayed families in their own homes and in a center-based program.

Child Development Specialist Design and implement a combination home and center-based infant stimulation program for developmentally disabled children in four counties.

Professional Activities

Professional Certification

Missouri Early Childhood Teaching Certificate (Birth through Grade 3)
Illinois Early Childhood Teaching Certificate (Type 02)/Approval for Early Childhood Special Education
West Virginia STARS State Training and Registry System (Level VIII)
West Virginia STAR Certified Trainer
Pennsylvania KEYS Certified Instructor

Professional Honors

Who's Who Among American Teachers (ninth edition) 2004-2005
Who's Who Among American Teachers (eighth edition) 2003-2004
Who's Who Among American Teachers (seventh edition) 2002-2003
Who's Who Among American Teachers (fifth edition) 2000-2001

Professional Memberships

National Association for the Education of Young Children and local affiliates in McLean County, Illinois, Cape Girardeau County, Missouri, St. Louis County, Missouri, Vermont, Capital District of New York State, and West Virginia 1978-present

Southern Early Childhood Association 2004-present

New York State ACCESS, Association of Community College Early Childhood Educators 1998-2004

ACCESS, Association of Community College Early Childhood Educators 1999-2004

Bennington County Child Care Association, Bennington, VT 1994-2000

Vermont Children's Forum 1995-2000

CEASE-Concerned Educators Allied for a Safe Environment 1987-1994

Professional Leadership

Board Member Holy Family Child Care and Development Center, Wheeling, WV 2006-present

President of the Board Learning Through Play Child Care Center, Albany, NY (anticipated opening Spring 2004) 2003-2004

Planning Committee, International Democratic Education Conference 2002-2003

Governing Board, Editor of Reporter newsmagazine New York State Association for the Education of Young Children 1999-2002

Newsletter Layout Capital District Association for the Education of Young Children 1999-2002

Secretary St. Louis Association for the Education of Young Children 1993-1994

Committee St. Louis Association for the Education of Young Children Ad Hoc Committee on Diversity 1991-1993

Board of Directors Bennington County Child Care Association, Bennington, VT 11/96-8/97

Validation Team Leader Missouri Center for Voluntary Accreditation of Early Childhood Programs (AEYC-MO and Missouri Department of Elementary and Secondary Education) 1994

Validation Team Member Missouri Center for Voluntary Accreditation of Early Childhood Programs (AEYC-MO and Missouri Department of Elementary and Secondary Education) 1992-1993

Committee Advisory Committee for Parents As Teachers in the Child Care Setting 1992-1994

Committee Advisory Committee for Parents As Teachers in the Child Care Setting 1988-1990

Committee Planning Committee for the Infant-Toddler Interest Group, Child Day Care Association of St. Louis 1985-1986

Professional Presentations, Consultations, & Community Involvement

This list includes workshops presented through Training Wheels for Early Childhood Education that were contracted for by other organizations. It does not, however, include the workshops sponsored by Training Wheels for Early Childhood Education and marketed directly to the early childhood practitioners and programs.

2007 (through August 15)

Presentation Exploring & Creating Math and Science with Young Children. California University of Pennsylvania, Department of Elementary and Early Childhood Education, California, PA.

Consultation Teaching Twos in a Group Setting. Ongoing consultation including observations, meetings with administrative and teaching staff. Early Childhood Program, Wheeling, WV.

Presentation The First Five Years: The Roots of Democracy. Alternative Education Resource Organization (AERO) Annual Conference, Russell Sage College, Troy, NY.

Presentation Providing Developmentally Appropriate Activities for Infants and Toddlers. Northwest Regional Key of Pennsylvania Conference, Du Bois, PA.

Presentation Budgeting for Nurturing: Managing Money While You Care. Northwest Regional Key of Pennsylvania Conference, Du Bois, PA.

Presentation A Taste of Creativity: Art Activities. King's Daughters Child Care and Development Center, Wheeling, WV.

Presentation A Practical Approach to Discipline. King's Daughters Child Care and Development Center, Wheeling, WV.

Presentation Working Toward a High Morale Workplace. Holy Family Child Care and Development Center, Wheeling, WV.

Presentation Being Developmentally Appropriate in Our Work with Families. 16th Annual Early Childhood Conference, Lancaster, OH.

Presentation What Do You See? Early Childhood Observation and Assessment. Lighthouse Child Care and Development Center, Charleston, WV.

Presentation More than Recess: Planning for Movement. Lighthouse Child Care and Development Center, Charleston, WV.

Presentation More than Diapers: Exploring and Creating Activities for Infants and Toddlers, Marion County Child Care Association Conference, Fairmont, WV.

2006

Presentation Exploring & Creating Infant Toddler Activities. Pathways of Licking County, Newark, OH.

Presentation Exploring & Creating Math and Science with Young Children. Lighthouse Child Care and Development Center, Charleston, WV.

Presentation Exploring & Creating Science with Young Children. Hilliard United Methodist Church Preschool, Columbus, OH.

Presentation Exploring & Creating Math and Science with Young Children. Blessing from Above Quality Childcare & Preschool, New Castle, PA.

Presentation The First Five Years: The Roots of Democracy. Alternative Education Resource Organization (AERO) Annual Conference, Russell Sage College, Troy, NY.

Presentations Supporting Family-Child Attachments (When You Spend 8 Hours a Day with Their Kid), Planning Simple Learning Activities for Infants & Toddlers, and More Than Diapers: Exploring Simple Learning Activities for Infants & Toddlers. Winter PTAC (Preschool Teachers Adventure Conference), Windwood Presbyterian Church, Houston, TX.

2005

Community Reader Celebrity Readers event sponsored by Wheeling Newspapers in Education and Ohio County (WV) Schools. West Liberty, WV.

Presentation Creative Play: Activity for Learning (a parent-child interactive workshop). Woodsdale Elementary School PTA, Wheeling, WV.

Presentation Applying Developmentally Appropriate Practices to Our Work With Parents of Infants & Toddlers. West Virginia Association for Young Children, Buckhannon, WV

Presentation Slop, Glop, & Mop: Creative Activities for Twos, Threes, & Fours. West Virginia Association for Young Children, Buckhannon, WV

Vacation Bible School Series for Adults Golden Rules: The Ten Ethical Values Parents Need to Teach Their Children (a 4 evening class based on the book by Wayne Dosick). Sponsored by Christ United Methodist, Covenant Community, Edgwood Evangelical Lutheran, and First Christian Churches, Wheeling, WV

Presentation Babyhood & Toddlerhood: The Roots of Democracy. Alternative Education Resource Organization (AERO) Annual Conference, Russell Sage College, Troy, NY.

Adult Sunday School Series Golden Rules: The Ten Ethical Values Parents Need to Teach Their Children (a 12-week class based on the book by Wayne Dosick). First Christian Church (Disciples of Christ), Wheeling, WV

Presentation Series "Am I Talking to Myself? and "They Never Listen Anyway!" (a two part series). Woodsdale Elementary School PTA, Wheeling, WV

Presentation More Than Diapers: Exploring and Creating Activities for Infants and Toddlers (including behavior management component). Marion County Child Care Association, Fairmont, WV

2004

Presentation More Than Diapers: Exploring and Creating Activities for Infants and Toddlers. King's Daughters Child Care Center, Wheeling, WV.

Presentation Math with Threes and Fours. Albany County Head Start In-service Day, Albany, NY

2003

Training Series Riverfront Even Start, Cohoes, NY. One of three trainers for this local Even Start program, delivered a four hour training session

Panel Member Distance Learning at Hudson Valley Community College. New York Head Start Association Annual Meeting. Albany, NY.

2002

Training Series Riverfront Even Start, Cohoes, NY. One of three trainers for this local Even Start program, delivered over twenty hours of training including but not limited to the following topics: The Curriculum of the Home, Active Listening with Parents, Strategies for Teachers and Parents, Who are families?, Family Diversity & Dynamics, How Children Learn and Parents Teach, The Home Visit, and Parenting and Discipline

Presentation Family Feuds: Communication Skills for Early Childhood Professionals. Child Care Conference, Capital District Child Care Coordinating Council, Albany, NY.

Presentation Techniques and Activities for Teaching Science to Preschoolers. Albany County Head Start In-service Day.

2001

Presentation More than Diapers: Planning Appropriate Activities for Infants. Early Childhood Conference 2001 at Adirondack Community College sponsored by the North Country Association for the Education of Young Children and the Southern Adirondack Child Care Network, Inc.

Presentation Exploring and Creating Activities for Toddlers. New York State Association for the Education of Young Children Annual Conference, Syracuse

Workshop Series Raising Moral Children. A 6-week workshop series at Poestenkill Christian Church (Disciples of Christ) Lenten Study Series.

Presentation Exploring and Creating Activities for Toddlers. Capital District Association for the Education of Young Children Mini-Conference at Hudson Valley Community College

2000

Presentation Exploring and Creating Activities for Toddlers. Early Childhood Conference 2000 at Adirondack Community College sponsored by the North Country Association for the Education of Young Children and the Southern Adirondack Child Care Network, Inc.

Community Event Storyteller; planning committee member Poestenkill Christian Church (Disciples of Christ) Sesquicentennial Birthday Party for Children

Presentation Meeting the Needs of Babies and Toddlers. Family Child Care Association of New York State Conference 2000, Albany.

Presentation I've Saved 136 Scope Bottles, 72 Ice Cream Containers, and 6 Lbs. of Dryer Lint! Now What Do I Do? Family Child Care Association of New York State Conference 2000, Albany

Presentation Keeping Kids in Control or Giving Kids Control: Dealing With School-Agers. New York State Association for the Education of Young Children Annual Conference, New York City

Presentation Applying Developmentally Appropriate Practices to Our Work With Parents New York State Association for the Education of Young Children Annual Conference, New York City

Presentation I've Saved 136 Scope Bottles, 72 Ice Cream Containers, and 6 Lbs. of Dryer Lint! Now What Do I Do? Training Wheels Workshop for the Guest Lecture Series sponsored by the Southern Adirondack Child Care Network, Ft. Edward, NY

1999

Presentation Discipline Must Be R.E.A.L. New York State Association for the Education of Young Children Annual Conference, Rochester

Presentation Applying Developmentally Appropriate Practices to Our Work With Parents. New York State Association for the Education of Young Children Annual Conference, Rochester

Presentation I've Saved 136 Scope Bottles, 72 Ice Cream Containers, and 6 Lbs. of Dryer Lint! Now What Do I Do? New York State Association for the Education of Young Children Annual Conference, Rochester

Presentation Men in Early Childhood Education. Training Wheels Workshop sponsored by the Early Childhood Club at Hudson Valley Community College for early childhood students

Presentation Coping With Behaviors That Drive You Crazy. Training Wheels Workshop sponsored by Arlington (VT) Public Library and Happy Days Early Childhood Programs, Inc. for community parents

1998

Presentation Discipline Must Be R.E.A.L. Training Wheels Workshop for a Schenectady County cooperative nursery school's parent group

Presentation Family Circle: Communication Skills That Include Everyone. Training Wheels Workshop for Westchester County Community Opportunity Program-Head Start

Presentation Discipline Must Be R.E.A.L. Training Wheels Workshop for a Vermont child care program

Presentation Do Staff Kids Really Own the Center? New York State Association for the Education of Young Children Annual Conference, Saratoga Springs

Panel Moderator and Presentation Men in Early Childhood Education. New York State Association for the Education of Young Children Annual Conference, Saratoga Springs

Presentation Child Development from Birth through Age Twelve. A three-hour workshop for participants in the Vermont state required 30-hour course for child care providers sponsored by the Bennington County Child Care Association

Presentation Behavior Management. A three hour workshop for participants in the Vermont state required 30-hour course for child care providers sponsored by the Bennington County Child Care Association, Arlington, VT

Two-day Workshop Techniques of Teaching Math & Science in the Primary Grades) The Capital District (NY) Teacher Center

Sermon Nurturing the Miracle, Week of the Young Child. Poestenkill Christian Church (Disciples of Christ), Poestenkill, NY.

1997

Consultation Issue: determining requirements of a facility & locating potential sites for a child care program. Training Wheels contract for a Vermont corporation

Presentation Working Together as We Guide Young Children. Training Wheels Workshop for a Vermont child care center

Presentation Applying Developmentally Appropriate Practices to Our Work with Parents. Training Wheels Workshop for a Vermont child care center

Presentation Do Staff Kids Really Own the Center? Vermont Association for the Education of Young Children Annual Conference, Burlington

Study Group Leader Book: *Golden Rules: The Ten Ethical Values Parents Need to Teach Their Children* by Wayne Dosick. Poestenkill Christian Church (Disciples of Christ), Poestenkill, NY

1996

Presentation Home Alone for Families, a presentation with 12-year-old daughter about children home alone. Wellness Connection at Southwestern Vermont Medical Center, Bennington, VT

Presentation School-Age Programming: Kids in Control! Bennington (VT) County Child Care Association Annual Conference

Presentation School-Age Programming: Kids in Control! Vermont Association for the Education of Young Children Annual Conference, Burlington

Presentation Help! My Colleague's Child is in My Room! Vermont Association for the Education of Young Children Annual Conference, Burlington

Sermon God Calls Us To Act/Week Of The Young Child Poestenkill Christian Church (Disciples of Christ), Poestenkill, NY

1995

Presentation Help! My Colleague's Child is in My Room! New Hampshire Association for the Education of Young Children Leadership Conference, Concord, NH

Workshop Series How to Talk So Kids Will Listen. A 7-week series at the Wellness Connection at Southwestern Vermont Medical Center, Bennington, VT

Workshop Series Siblings Without Rivalry. A 7-week series at the Wellness Connection at Southwestern Vermont Medical Center, Bennington, VT

1994

Presentation Training Teachers To Be Developmental. Spring Curriculum Conference sponsored by the St. Louis Association for the Education of Young Children

Presentation Disabled Adults Can Work with Children, Too. Spring Curriculum Conference sponsored by the St. Louis Association for the Education of Young Children

1993

Presentation Training Teachers To Be Developmental. Spring Curriculum Conference sponsored by the St. Louis Association for the Education of Young Children

Presentation The Other Parent--Fathers. Spring Curriculum Conference sponsored by the St. Louis Association for the Education of Young Children

1992

Presentation Staff Team Work. Spring Curriculum Conference sponsored by the St. Louis Association for the Education of Young Children

1988-1993

Presentations to various "Parents As Teachers" in-service and training sessions

1987-1989

Presentations to various classes at Harris-Stowe State College, St. Louis, MO regarding infant-toddler curriculum; infant-toddler health, safety, and nutrition

1989

Presentation Working As a Team. St. John's Mercy Medical Center Child Care Center, St. Louis, MO

1988

Presentation Father-infant Relationship. Association for the Education of Young Children-Missouri State Conference, Jefferson City, MO

Personal Information

Family

Rev. Maggie Sebastian, wife
Jessica Graves, age 22
Isaac Graves, age 20

Community

Elder, First Christian Church (Disciples of Christ), Wheeling, West Virginia
www.bigroundwindow.com

Education Chair, First Christian Church (Disciples of Christ), Wheeling, West Virginia
www.bigroundwindow.com

Board Member, Holy Family Child Care and Development Center, Wheeling, West Virginia.

References

References are available upon request.